

IGF 2023
MAG Working Group on Workshops Process (WG-WSP) Meeting II
14 February 2023 | 14:00 UTC | Online

Action items & next steps

The meeting was chaired by MAG Member Peace Oliver Amuge and supported by the Secretariat. The following participated: Paul Mitchell, Chair of the MAG; MAG Members Chris Buckridge, Amrita Choudhury, María del Carmen Denis Polanco, Bram Fudzulani, Lito Ibarra, Adam Peake; and former MAG Members Amado Espinosa, June Parris and Roberto Zambrana.

1. Facilitation of Working Group

- The Working Group was briefly introduced to new MAG Member Lito Ibarra, who had volunteered to act as co-facilitator.

Actions

- ➔ **The Group approved both Peace Oliver Amuge, the 2022 WG-WSP co-facilitator, and Lito Ibarra as co-facilitators for 2023.**

2. Review of the Draft Workshop Form

- The Group continued to review a draft version of the 2023 workshop form, distributed among members as a shared, editable document. Edits and comments contributed over the past two week were discussed.

Actions

- ➔ **The WG should reconsider the “Diversity” section in the form, bearing in mind that stakeholder, region, gender, point of view and other vectors of diversity will be apparent in the information provided throughout the form. Rather than a standalone section, a reminder note on the importance of diversity could be included at the top of the form.**
- ➔ **The formats of rooms seem too detailed and complex; they should be simplified and aligned with actual room configuration possibilities.**
- ➔ **The importance of a significant contingent of session organizers onsite should be impressed on proposers, with the question of whether a “ratio” could be imposed still open.**
- ➔ **The functionality of the form, namely the adding of co-organizers and speakers, should be improved.**
- ➔ **Sensitive issues, such as whether proposal forms should continue to be anonymized, and whether there should be a minimum of session organizers present onsite, should be brought for discussion to the wider MAG.**

3. Timeline for Approving the Form

Actions

- ➔ **The Secretariat will provide the WG with a clean form before 21 February, highlighting key or potentially contentious issues for the wider MAG’s attention.**
- ➔ **The WG will present a clean form for the MAG’s review by 21 February, with the MAG meeting on 28 February to approve.**

4. Evaluation Criteria

- The Group briefly discussed the criteria for evaluating workshop proposals and their respective weights, agreeing it would be important to have a preliminary consensus on these before the MAG's face-to-face meeting in Vienna.

Actions

- ➔ **The Secretariat will provide a common editable document with last year's evaluation scheme for the Group to begin working on this for this year's process.**