

IGF 2023
MAG Working Group on Workshops Process (WG-WSP) Meeting VIII
9 May 2023 | 13:00 UTC | Online

Action items & next steps

The meeting was co-chaired by MAG members Peace Oliver Amuge and Lito Ibarra, with support from the Secretariat. The following participated: MAG Members Chris Buckridge, Amrita Choudhury, Bram Fudzulani, Alisa Heaver, Josephine Miliza, and Talant Sultanov; former MAG Members Amado Espinosa, Juliana Harsianti, and June Parris; as well as Mutegeki Cliff.

1. IGF 2023 General Guidance for Workshop Evaluation Process

- The above process document was updated by the Secretariat, including a revised timeline for session evaluation and selection that considers a possible extension of the workshops deadline and the need to complete a selection in advance of the Second Open Consultation and MAG Meeting on 10-12 July. The document having been approved by the WG, the following actions were agreed:

Actions

- ➔ **The Secretariat will set the evaluation orientation call with the entire MAG for 23 May, one week ahead of the likely start of evaluation.**
- ➔ **The WG will use the guidance document to orient fellow MAG members during the call.**
- ➔ **The Secretariat will do a scan of other IGF 2023 session types.**

2. IGF 2023 Workshop Evaluation Form

- The form was reviewed with a focus on the language used to describe the qualitative grades (from “Absent” to “Excellent”) under each criterion of evaluation. The following was agreed:

Actions

- ➔ **Based on a suggestion from the WG co-facilitator Lito Ibarra, the lowest grade for each criterion, rather than be termed “absent” will refer to the criterion type for ease of grading, e.g, “Not Relevant”, “Not Diverse” etc.**
- ➔ **The Secretariat will implement these changes in the electronic grading platform.**