

IGF 2024
MAG working Group on Workshop Process (WG-WSP) Meeting III

19 March 2024 | 15 :00 UTC | Online

The meeting was chaired by MAG member Lito Ibarra, with support from the Secretariat. The following participated: MAG Members Chris Buckridge, Xiao Zhang, Adam Peake and Peace Oliver Amuge, former MAG Members Amrita Choudhury, Timea Suto as well as other participants; Isabelle Lois, Tracy Hackshaw, and Kenneth Merrill.

1. Update from the Secretariat

It was announced that the IGF 2024 call for session proposals, which include workshops, will be finalized today, and promoted via the usual IGF channels (website, social media, mailing lists and newsletter).

The IGF Secretariat does not envisage a deadline extension of the call, as the duration of the call is longer than for the IGF 2023 cycle. In case the Secretariat receives multiple requests, it will proceed with an extension, leading to less time for MAG members to evaluate workshop proposals.

2. IGF 2024 Workshop Evaluation Form

The following documents were discussed in the call:

- The [General Guidance for Workshop Evaluation Process](#) (including the evaluation timeline and stages)
- [IGF 2024 Workshop Evaluation: Criteria and Weights](#)
- [IGF 2024 Workshop Evaluation Form](#) (not in full)

It was decided to:

- keep the weighting of criteria as per last year.
- Update the description of the criteria “workshop content” to include *innovative and best practices*, as well as to remove the reference to the IGF subthemes, as the latter is being evaluated under “proposed topic”.

It was agreed to:

- update this year’s IGF webpages, in which the workshop selection criteria are mentioned.
- Bring to the attention of evaluating MAG members workshop proposals that opted for a 30-minutes slot, as the limited number of speakers may affect the diversity criteria.

3. The Way Forward

Due to the limited time available, the [IGF 2024 Workshop Evaluation Form](#) was not reviewed by the group in full. This document will be discussed amongst working group members via the mailing list.

The IGF Secretariat will arrange with the MAG chair an upcoming virtual meeting mid of April. The co-facilitators of this working group will then introduce the documents to the MAG.

It was also suggested to arrange for a workshop evaluation tutorial, especially to introduce new MAG members to the process.