IGF 2025 Workshop Proposal Form

The Internet Governance Forum Multistakeholder Advisory Group (IGF MAG) is currently seeking proposals for workshop sessions at IGF 2025, which will be held from 23 to 27June 2025 in Lillestrøm, Norway, and online. If you would like to organize a session during the event, please complete the form below by 12 March 2025.

The **overarching theme and subthemes** of the IGF 2025 were decided on during the First Open Consultations and MAG Meeting, after reviewing inputs from the IGF 2025 thematic and stocktaking calls. In developing and describing your session proposal, please ensure that it will engage with the **subthemes** of the IGF and current Internet governance issues in a clear and inclusive way.

The MAG would like to highlight **three crucial factors** to consider in preparing your session proposal:

- The **importance of diversity** in IGF sessions and discussions, including diversity of stakeholder representation and point of view (e.g., political view or orientation, different theories and paradigms), gender, age, geographic area, and **disability**. This consideration should be reflected in the speaker selection, choice of co-organisers and in the approach to facilitating participation. Gender equality has specific importance: the MAG would like to see a gender balanced representation as speakers in all sessions at IGF 2025. To this end, the MAG has set as an **absolute minimum requirement that within workshop proposals at least two speakers should be of a different gender from the rest of the speakers**.
- The **hybrid component** of the IGF 2025 - your session should provide a rich, inclusive experience both for participants on-site and online. The **MAG requires that at least three speakers are onsite in Norway, including the moderator,** to ensure effective organisation, involvement and integration of onsite participants. You should also have one online moderator and one rapporteur for the session.
- Session proposals must list a **minimum of three provisionally confirmed speakers**. You are strongly encouraged to limit the number of speakers to no more than five (including the moderator) to allow for more interaction with

the audience. While the latter is not disqualifying, excessive numbers of speakers will result in lower support for the proposal.

Please note that the three minimum requirements above must be met in order for a proposal to be considered for evaluation.

Proposers should also take note of the **limitation of three (3) proposals** per submitter.

All proposers should consult the links below for more details.

- **IGF 2025 Workshop Submission Manual**
- **IGF 2025 Workshop Submission & Review Process**
- **List of Volunteer Resource Persons** *information appears as submitted by volunteers*

1. Proposer (Contact Person)

Primary Contact Information for the Proposal - Please provide the following information for the primary contact for managing the workshop proposal and any communication with the IGF Secretariat.

Gender
Gender- Select -Female Male Non-Binary I prefer to give a different description...

Family Name

Given Name

Affiliation (include website)

Nationality

E-mail (will not be made public)

Phone (will not be made public)

Stakeholder Group
- Select -Government Intergovernmental Organization Civil Society Technical Community Private Sector

Notes:

- *'Affiliation' refers to any relevant employer or associated institution.*
- *'Government' means 'Representatives assigned by their respective Government'.*
- *'Intergovernmental Organization' means 'Representatives of treaty-based organizations'.*

- o *The academic and research communities are grouped under 'Civil Society' for the purpose of this form.*
- o *Private sector refers to any business and for profit organization.*

Regional Group
- Select -African GroupAsia-Pacific GroupEastern European GroupLatin American and Caribbean Group (GRULAC)Western European and Others Group (WEOG)Intergovernmental Organization
To an explanation of the regional groups, please click **here**.

2. Subtheme of your Proposal

Please select the IGF 2025 **subtheme** that your session relates to.*

- Select -XXX

3. Proposal Information

Title
(60 characters maximum)

Description *

Please provide a short description of your session that can be included in the IGF schedule, clearly focusing on the selected subtheme, topics, and approach.

Note that it is encouraged to submit a workshop proposal, which includes innovative approaches and best practices showcasing concrete impacts and results.

(word count, max 300 words)

What will participants gain from attending your session?

Please provide a short description of what participants and attendees of your session might take away in terms of new knowledge, insight, understanding, or tools.

(word count, max 150 words)

Policy Questions *

Please provide up to three policy questions to which your proposal responds.
Note: Policy questions should encourage dialogue, debate and discussion among different stakeholders and disciplines and be worded in an objective way to allow for different answers/views/proposals/solutions to emerge. They should provide

focus as to the substance of your session and make clear what policy problem you are trying to address. In this way, they should be connected as much as possible to your Expected Outcomes below.

Sample Policy Questions:

A. A. How are national and international laws applied in cyberspace in the context of digital sovereignty?
B. How do current cross-border data flow frameworks address the legitimate needs of law enforcement to access digital evidence?
C. What role can data and AI play in tackling sustainability issues such as climate change, biodiversity, conservation and water scarcity?

(word count, max 100 words)

Expected Outcomes *

Please provide the session's expected outcomes and any specific outputs (e.g. publications, or follow-up events or processes) you expect the session to produce or feed into.

(word count, max 150 words)

4. Session Format

Select the most appropriate room layout and duration for the session from the following listed options:

Room Layout
- Select -Roundtable Classroom Theater
a. Select the **most appropriate format**, layout and duration for the session from the following listed options:

Session Duration

- Select -30 Minutes60 Minutes90 Minutes

Why is the session format (room layout and duration) best suited for your activity?
(word count, max 150 words)

5. Ensuring Implementation of an Engaging Hybrid Session

The 2025 IGF is a hybrid event. Your session should provide a rich, inclusive experience both for participants on-site and online. For information, the IGF Secretariat and the Host Country will provide the technical tools and virtual link to support the hybrid component of your session.

Planning for an interactive session engagement is an important criterion in the MAG's evaluation of workshop proposals. Please respond to the following questions:

- o **How will you facilitate interaction between onsite and online speakers and attendees?**
- o **How will you design the session to ensure the best possible experience for online and onsite participants?**
- o **Please note any complementary online tools/platforms you plan to use to increase participation and interaction during the session.**

(word count, max 150 words)

Orientation Session and Training *

Kindly confirm your availability to join an IGF 2025 orientation session organized by the IGF Secretariat, beginning of May 2025.

Yes
No (if "No", why not?)

6. Relation to SDGs

Please review the list of Sustainable Development Goal (SDG) at https://sustainabledevelopment.un.org/topics/sustainabledevelopmentgoals. Then select all that apply to your proposal from the corresponding list of codes below. *

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Please review the list of targets of the Sustainable Development Goals at https://sustainabledevelopment.un.org/topics/sustainabledevelopmentgoals. Then select all that apply to your proposal from the corresponding list of codes below.

7. Organizers Information

Organizers and co-organizers are responsible for the organization of their workshop and manage the content, speakers and the promotion of their session. Kindly note that moderators and the rapporteur should also be listed as part of the Organizing Team.

The MAG will review the list of organizers against the diversity criteria (gender, regional and stakeholder group…).

BEFORE SUBMITTING YOUR PROPOSAL, PLEASE ENSURE THAT YOU COMPLETED THESE TWO STEPS:

<u>Step 1:</u> All your organizers need to be registered in the **IGF Community system** (a new window will open and organizers can be searched by using their email address). Please **add their profile** if they are not yet in the system (https://intgovforum.org/user/register).

<u>Step 2:</u> Only once all organizers have a profile in the IGF community system, please include in the field below the email address of all organizers, separated by commas.

Email addresses of organizers (comma separated) - this information will not be shared publicly

Have any of the organizers held a workshop at the IGF before? *

 No
 Yes

Have any of the organizers held a workshop at the IGF before? *

Have you invited communities from the host country, such as Norwegian organizations, to contribute as speakers or co-organizers in your workshop? *

*(Please note this will **not** influence the evaluation of your session, we need this information for reporting purposes).*

 No
 Yes

Please indicate whether session organizers are affiliated with any of the IGF intersessional work streams:

*(Please note this will **not** influence the evaluation of your session, we need this information for reporting purposes).*

 Best Practice Forums
 Dynamic Coalitions
 National, Regional and Youth IGF Initiatives
 Policy Networks

8. Speakers

The MAG requires that **at least three speakers are onsite in Norway, including the moderator,** to ensure effective organization, involvement and integration of onsite participants.

The MAG requires that **at least two speakers are of a different gender than the rest of the speakers**. The MAG also values diversity in terms of stakeholder and regional representation and policy perspectives, age, **disability**, marginalized and vulnerable groups. Session organizers can furthermore contribute to the diversity of IGF discussions by identifying new panelists or by suggesting speakers who are not yet part of other IGF panels.

Please list a **minimum of three provisionally confirmed speakers**. You are strongly encouraged to **limit the number of speakers to no more than five (including the moderator)** to allow for more interaction with the audience. While the latter is not disqualifying, excessive numbers of speakers will result in lower support for the proposal.

BEFORE SUBMITTING YOUR PROPOSAL, PLEASE ENSURE THAT YOU COMPLETED THESE TWO STEPS:

Step 1: All your speakers need to be registered in the **IGF Community system** (a new window will open and organizers can be searched by using their email address). Please **add their profile** if they are not yet in the system, including their biography and field of expertise (https://intgovforum.org/user/register).

Step 2: Only once all speakers have a profile in the IGF community system, please include in the field below the email address of all organizers, separated by commas. These speakers should all be provisionally confirmed. They will receive an automatic email notification and will have the option to contact the IGF Secretariat if they wish to be removed from the proposal.

Email addresses of provisionally confirmed speakers (comma separated)
Multiple email addresses must be separated by commas.

Confirmation of Speakers
 I have contacted the selected speakers. They have expressed interest and intent to participate.

At least three speakers, including the moderator, must be present onsite. Sessions with fully online speakers will not meet the minimum requirement to hold a session at the IGF.
 I confirm that at least three speakers, including the moderator, will be present onsite.

Names of speakers and moderator present onsite: *

9. Moderators

Proposals must list an onsite moderator, who will facilitate discussions in the room, as well as an online moderator, who manages the virtual session link provided by the IGF Secretariat (e.g., by welcoming online participants, moderating online questions and more). Both onsite and online moderators should be listed as organizers in the above section 7 ("Organizers' Information").

Please include the organizer's email address that corresponds to the onsite moderator. *

Please include the organizer's email address that corresponds to the online moderator. *

10. Rapporteur

The rapporteur should draft the key takeaways, as well as the written report of the session. The rapporteur should be listed as an organizer in the above section 7 ("Organizers' Information").

Please include the organizer's email address that corresponds to the session rapporteur. *

11. Documentation

You can provide here any background material related to the workshop proposal.

Document Link
Please check you introduce the complete link (starting by http:// or https://)

Document File
One file only.
2 MB limit.
Allowed types: pdf.

12. Additional Questions

The IGF Secretariat publishes all eligible proposals received. I consent to having my proposal published on the IGF website. *

If my workshop proposal is conditionally accepted, but requires further adjustments as a result of the evaluation process, I will update the proposal based on the recommendations outlined by the IGF Secretariat. *

* '**Save Draft**' below is to save and edit your proposal. When clicking this button you are NOT submitting your proposal for evaluation.

* '**Submit**' is for submitting your complete and final proposal for evaluation. No editing can be done after submission. Please, be sure to hit 'Submit' before the deadline, **12 March 2025 23:59 UTC**