Terms of Reference *(TOR; Update May 2, 2021)*

United Nations Internet Governance Forum (IGF) recognized

Dynamic Coalition On Data Driven Health Technologies

Acronym: **DC DDHT; DDHT**

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Mandate:

DC DDHT creates educational and informational materials and makes these available to multi-stakeholders, working in the space of Data Driven Health Technologies. The unique attribute of this Dynamic Coalition, is that it is sector specific and focused on supporting quality eHealth Care outcomes, through a focus on quality data inputs, processing, risk management and reporting. The Dynamic Coalition (DC) cross-cuts technology sectors such as Artificial Intelligence, Internet of Things, Block Chain, Quantum Technology and subject matters such as Privacy, Health Finance, Ethics and so forth. There is no such current DC in operation.

These materials are expected to provide support for those individuals and entities, working collaboratively to achieve each of the seventeen United Nations Sustainable Development Goals through the use of eHealth tools, either directly, as for Goal # 3, or as a significant contributor, partner and influencer for all UN SDGs.

The manner in which the United Nations Sustainable Development Goals are to be supported are as follows:

- *Goal 1. End poverty in all its forms everywhere (health is key to providing healthy workers, families and societies)*
- *Goal 2. End hunger, achieve food security and improved nutrition and promote sustainable agriculture (quality food ensures good health and secures a safe food chain)*
- *Goal 3. Ensure healthy lives and promote well-being for all at all ages (access to quality, affordable health care for all, through eHealth technologies)*

- *Goal 4. Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all (access to ehealth care education results in better end results for health care practitioner and patient and holistic well-being)*
- *Goal 5. Achieve gender equality and empower all women and girls (women's health)*
- *Goal 6. Ensure availability and sustainable management of water and sanitation for all (critical for good health for safe communities)*
- *Goal 7. Ensure access to affordable, reliable, sustainable and modern energy for all (access to energy to power technologies)*
- *Goal 8. Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all (good health leads to highly productive societies)*
- *Goal 9. Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation (good health leads to highly productive societies)*
- *Goal 10. Reduce inequality within and among countries (access to health care for all)*
- *Goal 11. Make cities and human settlements inclusive, safe, resilient and sustainable (ehealth for smart cities)*
- *Goal 12. Ensure sustainable consumption and production patterns (good health care as an influencer)*
- *Goal 13. Take urgent action to combat climate change and its impacts*(good health care as an influencer)*
- *Goal 14. Conserve and sustainably use the oceans, seas and marine resources for sustainable development (good health care as an influencer)*
- *Goal 15. Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss (good health care as an influencer)*
- *Goal 16. Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels (good health care as an influencer)*
- *Goal 17. Strengthen the means of implementation and revitalize the global partnership for sustainable development (good health care as an influencer)*

Source: https://sdgs.un.org/2030agenda; DC DDHT notes are in brackets.

Founding Members:

1) Ms. Amali De Silva-Mitchell (P/CS) – DC Initiator, Incubator & Founder; Coordinator; IGF Contact
2) Ms. Janna Belote, (G)
3) Mr. Robert Guerra (CS)
4) Dr. Bimalka Seneviratne (A)
5) Mr. Jorn Erbguth (P/T/CS)
6) Dr. Champika Attanayake (T/A)
7) Ms. Marina Shentsova (CS)
8) Dr. Galia Kondova (A)

(Acronyms: CS= Civil Society; G= Government; T= Technical Community; P=Private Sector; A= Academia; I= Individual)

There are no fixed terms for the founding members. Founders and Coordinators remain life-long members of DC DDHT and act as a resource or interim coordinator at any time with general team consensus. There are no quorums for meetings. There is no fund raising.

Activities Plan

1) 8 virtual meetings each calendar year and additional meetings as required*
2) Email list*
3) Creation of Educational & Informational Materials*:
   a. Annually, 4 Papers / Articles / Case Studies / Presentations & Information Briefs / Observations / Opinion Pieces, Summaries / Tool Kits / Facilitator Materials / Courses
   b. Annual Public Input Session or Survey* and Report of Results
   c. Annual Poster Competition if applicable*
4) Annual United Nations Internet Governance Forum Conference Work-Shop Session Organizer & Presenter*
5) Annual Report
6) Works collaboratively with other IGF Dynamic Coalitions, IGF Best Practices Forums, Working Groups or WSIS (World Summit on The Information Society ITU) and other organizations on specific topics*

   *Note: < * > activities can be combined*

Outputs / Deliverables:

- Outputs of Activities Plan noted above
- Detailed Activities Plan for members
- Brief public notes of meeting discussions and workshops (members are expected to attend calls)
- Email from members on issues and topics of interest to the DC (knowledge building)
- Email with administration matters (all members kept up to date)
- Member Roles and Responsibilities Matrix

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Roles & Responsibilities of Members:

Term / Activity	Active/Retired — Founder/ Past Coordinator	2 Year + — Coordinator	1 Year + — Shadow Coordinator	Negotiated — Email List/ Info Mgmt.	Topic Based — Policy Lead	Topic Based — Policy Initiator	Members
Champions DC Vision	Resource						
Strategic Planning / TOR	Resource						
Risk Management	Resource						
Base Knowledge of IGF	Resource						
Liases with IGF	Resource						
Responds to media, IGF etc.	Resource						
Represents DC	Resource						
Schedules Team Meeting							
Initiates Policy							
Leads Policy Development							
Subject Matter Expert / Writer							
Sets Meeting Agenda							
Annual Activity Plan							
Annual Survey / Poster							
Annual Report Contributor							
IGF Meeting Organizer							
IGF Meeting Contributor							
Attends Monthly Team Calls							
Participates for Survey							
Manages Email List							
Data Records Management							
Privacy							
Other – Open	Note: A member can hold more than one role; no elections; no response to solicitation on policy = consent						

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Membership is enacted by application to the email list or by participation for activities. It is recognized that ad-hoc members may not want to be part of the email list for personal reasons, or jurisdictional restraints and this freedom of participation is permitted, however decision making will be limited to those activities in which they participate and the DC has no commitment other than posting solicitations for comment to the email list. Workshop participants and other contributors do not require membership.

Records & Archives:

The email list suffices as the record and archives of the DC DDHT. The email list is privately held by the Email list and Information Management member. All member email addresses are public email addresses. No personal data is collected. Copyright remains with the member / participant writers and speakers. The DC has a webpage on the IGF website that hosts the DC annual report.