

Community Suggestions

Suggestions from **Taking Stock Session** (IGF-1);
Written contributions to **Taking Stock/Looking Fwd
Consultation**;
Input during **MAG Open Consultations** (mtg No.1)

What are the Inputs to an IGF?

IGF-1 Outputs

Reports (workshops, sessions);
Papers from intercessional work; and any
other **Output Documents** from the
Components of (the) previous Global IGF(s)

Analysis

Ahead of MAG mtg. No.1 the IGF Secretariat analyzes the submissions to the Taking Stock/Looking Forward public consultation and creates a synthesis paper to inform the discussions.

How to Start Planning the IGF?

...Consultation, Discussion, and Consensus-based Decisions

During MAG mtg. No.1 the MAG: constitutes new working groups, selects the Main Theme, Best Practice Forum topics, and the topic for the main intercessional policy program.

Best
Practice
Forums

Main
Intercessional
Policy
Programme

IGF Main
Theme

MAG
working
groups

Best Practice Forums (BPFs)

Why do we have BPFs?

To enrich the potential for IGF outputs, the IGF has developed an intersessional programme of Best Practice Forums (BPFs) intended to complement other IGF community activities. The outputs from this programme are intended to become robust resources, to serve as inputs into other pertinent forums, and to evolve and grow over time.

How are BPF topics selected?

- The MAG selects BPFs based on community input and MAG support for topics thoroughly discussed in previous IGFs (workshops, main sessions) where emerging trends and existing policy approaches can be identified.
- Topics considered must be of impact and importance for the future of the Internet and related public policy challenges.
- BPFs are generally selected for one year, but can be renewed, if their work can be further developed.

Main Intersessional Policy Program

Why do we have a Main Intersessional Policy Program?

The Policy Options for Connecting and Enabling the Next Billion(s) is a community driven process started during the IGF 2015 preparatory cycle. The final output documents from the first three phases are available, and the preparatory process is underway for IGF 2018.

How is it selected?

- **Guidelines?**
- The MAG decides on the extension of the program and MAG members facilitate the work with support from the IGF Secretariat.
- The Main Intersessional Policy Programme is generally envisioned to be a multi-year engagement.

Main Theme

The MAG, together with the Host Country and the IGF Secretariat/UNDESA, decides upon the Main Theme of the IGF annual meeting during the IGF meeting No. 1.

MAG Working Groups

MAG working groups are developed at the discretion of the Chair, and work to add value to various aspects of the IGF, for example the workshop evaluation process, communications and outreach, or improvements to the IGF.

Working Groups hold regular calls, with the assistance of the IGF Secretariat, and prepare proposals for the MAG's consideration. Non-MAG members can participate in the MAG working groups.



In 2018, following Meeting No. 1, The MAG decided to publish a Call for Issues to receive community feedback.

Results of the Call for Issues were analyzed by the Secretariat and informed the MAG's choices of themes and topics that shape the IGF annual meeting agenda.

Develop Guidance

The MAG sets the framework and guidance for the community's contributions, for example by identifying themes, based upon results from the call for issues.

Consult the community

The community populates the IGF agenda

How to Set the IGF agenda?

Ensure Quality

The MAG and the Secretariat evaluate and approve certain components of the community's contributions

How to contribute?

Based on the analysis of the call for issues and following the MAG's guidance, the Secretariat launches the calls for the various sessions through which the community can help build the IGF programme. These are:

Workshops

Open
Forums

IGF Village
Booths

Workshops

Interested stakeholders are invited to propose sessions they would like to organize at the annual IGF event through a bottom-up, community-wide Call for Proposals.

The IGF 2018 Call for Workshops incorporated the results of the Call for Issues by inviting proposers to submit under the following 8 themes: Cybersecurity, Trust & Privacy; Digital Inclusion & Accessibility; Emerging Technologies; Evolution of Internet Governance; Human Rights, Gender & Youth; Development, Innovation & Economic Issues; Media & Content; and Technical & Operational Topics.

In addition, proposers were invited to select from more than 50 subthemes classified under the themes, covering a broad range of Internet governance interests.

Workshops are then evaluated by the MAG on four major criteria: Relevance, Content, Diversity, and Format. Proposers are strongly advised to pay particular attention to ensuring gender, regional and stakeholder diversity within their organizing teams, as well as among their listed speakers.

Open Forums

Open forums are sessions proposed and organized by Governments, intergovernmental organizations (IGOs) / treaty-based international organizations or global organizations with international scope and presence. Traditionally they are a way for those bodies to give briefings on their recent IG-related activities, although organizers have the flexibility to make their sessions more thematic in focus, and this is being actively encouraged. The sessions are accepted into the programme if the organizations meet the IGF Secretariat's criteria for what constitutes a Government, IGO or global "Internet" organization. From year to year exceptions have been made, schedule space permitting

IGF Village Booths

Requests for IGF village booths are submitted by community members and allocated by the Secretariat on a first-come-first-served basis, depending on availability at the venue.

How to Set the IGF Programme?

The MAG evaluates and selects IGF workshops, develops main sessions, and discusses overall program shaping.

Main sessions

Workshops & lightning sessions

Community sessions

Newcomer sessions

Day 0 sessions

Main sessions

Main sessions are intended to recognize broad and current Internet governance issues of importance. They are held in the largest possible room in IGF venues, usually with interpretation, with the understanding that the issues under discussion are relevant to all participants. Because of this, and their generally longer duration, they also have the potential to attract high-level speakers.

The main sessions are determined by the MAG, usually at the second face-to-face meeting, with teams of MAG facilitators working on each session. The sessions are different from traditional 'plenary sessions' as other sessions are taking place simultaneously.

Workshops

Workshop session proposals from the community are evaluated and selected by the MAG over a roughly three-month period, based on agreed evaluation criteria.

Once selected, the Secretariat conducts any needed follow-up with the workshop organizers and maintains the communication with them. Both before and after selection, MAG members are encouraged to provide organizers with substantive support.

Workshops can make up anywhere between two thirds to three quarters of the IGF programme.

IGF Community sessions

Best Practice Forums (BPFs) approved by the MAG receive a slot in the annual meeting schedule in order to present their outcome document.

The **main intersessional policy program** is presented as a stand-alone session at the IGF and integrated into main session discussions to the widest extent possible.

Dynamic Coalitions (DCs) organize individual sessions to showcase their work or organize discussions around the themes they treat. In order to be eligible for this session space, DCs must be able to prove they are active and organized. They are required to share a current activities report with the IGF Secretariat or to have submitted a substantive paper in the last year.

In 2017, on a pilot basis, groups of **National and Regional IGF Initiatives (NRIs)** organized collaborative sessions around particular themes, with formats based on workshops and similar organizational criteria.

Newcomer sessions

The Newcomers Track (launched in 2016) aims to help participants attending the IGF annual meeting for the first time, to understanding the IGF processes and to foster the integration of all new-coming stakeholders into the IGF community.

Its focus is to make the meeting participant's first IGF experience as productive and welcoming as possible. In addition, the Track especially focuses on engaging youth in the discussions that reflect their role in the IGF process.

Day 0 Pre-Events

Day 0 events typically take place on the day before the official programme begins. Requesters are granted the space to hold the events if their content is IG-relevant and appropriate. Space is allocated on a first-come, first-serve basis and requested durations are granted based on availability.

The organizers understand that on this 'unofficial' day they may not have the same support - in terms of remote participation and webcasting - as sessions in the regular programme.

Dynamic Coalitions, Best Practice Forums, and IGF Initiatives

DC and NRI requests for featuring their work in the programme


The finishing touches

Following Mtg No. 2, the MAG and Secretariat work to finalize the IGF programme.

MAG - main sessions and new session formats.

Secretariat - logistics

Community - accepted sessions + intersessional outputs



Multistakeholder
policy discussions

Info sharing

What happens at the IGF?

Consultation

Networking

Transcripts and Videos

WSIS follow-up
reporting

policy
options

The Chair's Summary

What are the IGF's outputs?

Topical summaries from
IGF workshops, Open
Forums, community
sessions

collaborative
partnerships

Key messages from main
sessions



What next?

Disseminating
IGF outputs to
the public and
to relevant
institutions...

