IGF 2019 Timeline [Proposal 1]

Announcement of the 2019 MAG **Nov 2018**	IGF 2019 Call for Village Exhibition Booths **4 Mar - 10 May 2019**	2nd IGF Open Consultations and MAG Meeting **8 - 12 Apr 2019**	**IGF 2019 in Berlin** **25 - 29 Nov 2019**
IGF Community Call for Inputs **28 Nov 2018 - 15 Jan 2019**	IGF 2019 Call for Workshop and Other Sessions Proposals **4 Mar - 12 Apr 2019**	3rd IGF Open Consultations and MAG Meeting **5 - 7 Jun 2019**	Open Registration for IGF 2019 **Aug - Nov 2019**
IGF 2019 Public Call for Issues **2 - 19 Jan 2019**	Launch of IGF Intersessional work **4 Feb 2019**	Drafting of IGF 2019 Schedule and Village Plan **Jun - Aug 2019**	Remote/Online Hubs **Jul - Oct 2019**
1st IGF Open Consultations and MAG Meeting **28 - 30 Jan 2019**	Invitations to High-Level Participants **Feb - Sep 2019**	Publicizing of Bilateral Meeting Request System **Jun - Oct 2019**	Media and Communications Strategy **Jun - Nov 2019**

1. Announcement of the MAG for 2019: November 2018

Announcement of the Multistakeholder Advisory Group for 2019

- Renewal of the Multistakeholder Advisory Group (MAG) for 2019: **Nov 2018**
- Virtual MAG Meeting I - Orientation for New Members: **3 Dec 2018**

2. IGF 2018 Taking Stock & Looking Ahead to 2019 - Community Call for Inputs: 28 November 2018 - 15 January 2019

All IGF stakeholders are invited to submit inputs to the IGF Secretariat related to the following questions. All inputs will be posted on the IGF website. Please be as concrete as possible. Please also state your name, stakeholder group, region, organization, and whether you are submitting in your individual capacity.

MAG Members should periodically review these comments.

3. IGF 2019 Public Call for Issues: 2 - 19 January 2019

> **i** In order to better understand which themes or topics the broader IGF community would like to see included in the 2019 agenda.

- Secretariat Review and Analysis of Issues: **21 - 25 Jan 2019**

4. First IGF Open Consultations and Face-to-Face MAG Meeting: 28 - 30 January 2019

> **i** First MAG Meeting at UN Office at Geneva (UNOG), Switzerland

Agenda:
- IGF 2018 Stocktaking & Looking Ahead to 2019
- Strategic discussion on high-level statements from IGF 2018; proposals for moving forward
- Discussion on intersessional work streams – BPFs, DCs, CENB – and on NRIs
- IGF 2019 programme shaping & agreement (Number of: WS, OF, themes, parallel tracks, etc.)
- General discussion on MAG working groups

5. Invitations to IGF 2019 for High-Level Participants (all stakeholder groups): February - September 2019

> **i** Executed by Host Country, with IGF Secretariat support.

6. Launch of IGF Intersessional Work – 4 February 2019

> **i** Approved BPFs/Major Policy Initiative (CENB?)/ and MAG working groups begin activities. DCs and NRIs are ongoing.

7. IGF 2019 Call for Workshop and Other Sessions Proposals: 4 March - 12 April 2019

> **i** All stakeholders were invited to submit proposals to hold workshops at the forthcoming IGF, open forums, individual sessions by IGF Dynamic Coalitions (DCs), collaborative sessions by National, Regional and Youth Initiatives (NRIs), proposals for 'pre-events' on Day 0, and other 'special sessions' by organizations wishing to hold events during the IGF.

- MAG Workshop Evaluation**: 15 Apr - 3 May 2019**
- Secretariat Analysis of Evaluations: **6 - 22 May 2019**
- MAG Review of Results: **22 May - 5 Jun 2019**

8. IGF 2019 Call for Village Exhibition Booths: <u>4 March - 10 May 2019</u>

> *During the annual IGF meeting, interested stakeholders can display or distribute relevant information about their IGF-related activities at the IGF Village. The booths are non-commercial in nature, free of charge, and allocated on a first-come, first-served basis, respecting a balance of stakeholder and regional diversity. Booths are of limited availability.*

9. Second IGF Open Consultations and Face-to-Face MAG Meeting: <u>8 - 12 April 2019</u>

> *Second 3-day MAG Meeting at International Telecommunication Union (ITU), Geneva, Switzerland (Specific dates TBC pending available space)*

Agenda:

- Discussion on developing 2019 programme in line with strategic priorities
- Discussion on meeting title, themes and components
- Discussion on main sessions
- In-depth discussion on intersessional work streams – BPFs, DCs, CENB – and on NRIs
- In-depth discussion on MAG working groups

10. Third Open Consultations and Face-to-Face MAG Meeting: <u>5 - 7 June 2019</u>

> *Third MAG Meeting in Berlin, Germany (*TBC)*

Agenda:

- Selection of workshops
- Review of other IGF 2019 sessions (OF, BPFs, DCs, CENB*, NRIs, etc.)
- Discussion and review of high level and ceremonial sessions
- Review of Day 0 sessions
- Review progress of intersessional and IGF community groups, i.e., BPFs, DCs and CENB, and updates from National,Regional and Youth Initiatives (NRIs)
- Review of progress of MAG working groups

11. Drafting of IGF 2019 Schedule: <u>June - August 2019</u>

> *Undertaken by IGF Secretariat in consultation with MAG; takes into account all agreed-on themes, possible tracks, main sessions, workshops, open forums, DC/BPF/CENB/NRI sessions, 'other'/special and Day 0 sessions.*

12. Drafting of IGF Village Plan: June - August 2019

> **i** *Undertaken by IGF Secretariat; considers all applications for booths received, ensuring balanced and broad representation of Internet governance organizations.*

13. Publicizing of Bilateral Meeting Request System: June - October 2019

> **i** *Maintained by IGF Secretariat, based on demand/availability of rooms*

14. Media and Communications Strategy: June - November 2019

> **i** *Includes any public briefings conducted by MAG Chair, IGF Secretariat or Host Country; social media outreach; media accreditation for journalists attending IGF; coordination with UN Department of Public Information (DPI); possible pre-meeting press conference; organization of possible press conferences during meeting; production of resources for journalists. Ongoing outreach by members of MAG. Includes plan for all aspects of reporting from IGF WS and all sessions.*

15. Remote/Online Hubs: July - October 2019

> **i** *Invitation to all stakeholders interested in organizing a remote hub. Hubs are local meetings that take place in parallel with the IGF. People can watch the webcast of IGF sessions together and send interventions (via text, audio or video) that can be answered by panelists in IGF.*

- Call for registration of remote/online hubs: **15 Jul - 6 Oct 2019**
- Review and approve remote/online hub: **15 Jul - 14 Oct 2019**
- Preparation and publication of manuals for remote/online participation: **16 - 23 Sep 2019**
- Prepare and conduct trainings for remote/online hubs/ participants/moderators/panelists: **30 Sep - 25 Oct 2019**

16. Open Registration for IGF 2019: August - November 2019

> **i** *Online registration for onsite and remote participants through IGF website with live/public participants list*

- Online registration available: **10 Aug 27 - 16 Nov 2019**

17. IGF 2019: Berlin – 25 - 29 November 2019

> **i** *The fourteenth Annual Meeting of the Internet Governance Forum (IGF) will be hosted by the Government of Germany in Berlin from 25 to 29 November 2019.*

- On-site preparatory work: **18 - 22 Nov 2019**
- On-site registration: **22 - 29 Nov 2019**
- IGF Meeting: **25 - 29 Nov 2019**