|  |
| --- |
| **IGF 2021 APPLICATION FOR THE NRI GRANTPlease complete the form below and email it to the IGF Secretariat at:** **anja.gengo@un.org** **Final deadline to send the application is: 15 March 2021 *Please note that the estimated time for processing of the request is approximately two (2) months.‎*** |
| **INFORMATION ABOUT THE APPLICANT** |
| **NAME OF THE NRI** |  |
| **PLACE AND DATE OF THE MEETING** | **Country and City: Start Date:End Date:** |
| **NRI WEBSITE URL** |  |
| **LAST ANNUAL REPORT URL** |  |
| **TYPE OF THE MEETING (please select)** | * **Online**
* **Onsite**
* **Hybrid**
 |
| **NRI COORDINATOR** | **Name:****Email:****Phone:** |
| **NRI SECRETARIAT** | **Name of the Secretariat’s entity (\*entity that would receive the funds if approved):** |
| **Secretariat’s Entity Website URL:**  |
| **Legal Status of the Secretariat’s Entity *(government, non-government, association, not-for-‎profit, foundation, intergovernmental organization etc.)‎:*** |
| **Information source to legal status (attach to your email appropriate ‎documentation, including the entity’s founding documents and activity record (such as: statute and proof of registration with the relevant authority), as well ‎as the latest statement of an active bank account issued by the bank to which the funds will be transferred, if approved).** **Please list below the documents which were emailed as an annex to this application.**1. **…**
2. **…**
3. **…**

**…** |
| **ORGANIZING TEAM** | **Names and Affiliations of members of the multistakeholder organizing committee. (Regional IGFs to also list countries all members come from)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title** | **First and Last Name** | **Organization** | **Professional Affiliation** | **Stakeholder Group** | **Contact Email** | **Country of Origin** *\*(for regional IGFs only)* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

*(insert more rows, if needed)* |
| **PROJECT PROPOSAL** |
| **1. Describe the major objectives of the NRIs process, the envisaged meeting outputs ‎and expected outcomes; illustrative participation and programming plans as part of ‎the preparatory processes.**  |
|  |
| **2. Describe how the work scope extends to communities from least developed ‎countries, landlocked developing countries, small island developing states and/or ‎transitional economies.** |
|  |
| **3. Describe how to strengthen stakeholder engagement and inclusion of ‎underrepresented groups, for example, through establishing partnerships. Please also address how you plan to facilitate online participation and/or hybrid nature of the meeting, the latter if applicable.** |
|  |
| **Outline estimated expected costs of your NRI meeting** |
|

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **TYPE OF EXPENSE** | **AMOUNT (USD) - ‎TO BE FUNDED ‎FROM THE GRANT ‎AWARD FROM THE ‎UN*\*Please note that the total sum of these costs must not exceed the value of the grant you applied for*** | **AMOUNT ‎‎(USD) - TO ‎BE FUNDED ‎FROM OTHER ‎SOURCES ‎** | **AMOUNT (USD) - TOTAL NRI BUDGET** |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |
| **4.** |  |  |  |  |
| **5.** |  |  |  |  |
| **6.** |  |  |  |  |
| **7.** |  |  |  |  |
| **8.** |  |  |  |  |
| **9.** |  |  |  |  |
| **10.** |  |  |  |  |
| **TOTAL (USD)** | ***\*Please note that the total sum of these costs must not exceed the value of the UN IGF grant you applied for*** |  |  |

*(insert more rows, if needed)* |
| **CHECKLIST FOR OTHER CRITERIA** | **✓ Website up-to-date****✓ The Secretariat’s Website refers to the NRIs website and vice-versa****✓ Submitted report for past NRI meeting** *(if applicable)***✓ Submitted documents to prove the legal status of the NRI Secretariat and its statement of an active bank account to which funds will be transferred** |

**Submitted by (please type your name):
Contact email:
Date of submission:**

***By submitting this form, you confirm that the submission is made after informing and consulting with the NRI multistakeholder organizing committee.***