

DRAFT FOR COMMENT (by 5 June)**2nd IGF 2020 Open Consultations and MAG Meeting, 15 to 19 June 2020****I. Context and meeting modalities**

As a result of the COVID-19 pandemic the second IGF 2020 Open Consultation and MAG Meeting will take place virtually over a five-day period from 15 to 19 June 2020. This is longer than the traditional three-day meeting, but, if factoring in time lost to travel it should ideally not require a greater time commitment from MAG members. To facilitate an effective meeting, and to make it as easy as possible for MAG members to participate, the Secretariat and the Chair propose the following modalities:

- Meeting will take place over 5 days using Zoom
- Zoom features such as breakout group rooms and polls will be utilised
- All set statements or briefings will be pre-recorded and made available on the IGF's YouTube account prior to the meeting
- Meeting will have short plenaries followed by breakout groups to enable people to work in time zones that suit them
- The Open Consultation will have interpretation available from French to English during Geneva standard working hours. All MAG meeting plenaries will be captioned in English.
- Pre-meeting preparatory work will be optimised to facilitate virtual decision-making
- Breakout group methodology and process will be pre-agreed before the meeting and facilitators and rapporteurs trained.
- There will be two types of breakout groups: Synchronous groups integrated into plenary timeslots and asynchronous breakout groups that will take place in different time-slots.

II. Milestones to be achieved before the meeting

- ✓ In-depth review of workshops with a **high degree of variance** in scoring and decision on how to treat these workshops.
- ✓ Consensus on which workshops proposals can be **eliminated** on the basis of overall poor quality.
- ✓ **Final ranking** of workshops per thematic track.
- ✓ Identify possible sub-themes (where appropriate or desired) and assessment of extent to which high-scoring proposals **cover the theme** in each thematic track. Flag **lower scoring workshops** that **could add to programme cohesion** for further discussion.
- ✓ At the discretion of each group, **update the thematic narrative based on insights gained from the scoring by 10 June**.
- ✓ Initiate discussion on **main sessions** (e.g. *whether we want one for each track*). What other topics could be the focus of main sessions?¹

¹ Keep in mind the main session already under development by a sub-group of MAG members coordinated by Karim and Roberto.

DRAFT AGENDA

15 JUNE 2020: OPEN CONSULTATIONS		
TIME (UTC)	AGENDA ITEM	FOCUS
08:00 – 09:00 UTC See in your time zone	Opening Session	<ul style="list-style-type: none"> ● Welcome from co-chairs ● Welcome from UNDESA ● Adoption of Agenda ● COVID-19 and the IGF
09:00 – 10:00 UTC See in your time zone	Briefings on preparations	<ul style="list-style-type: none"> ● Updates on IGF 2020 preparation Logistics, high-level leaders meeting, parliamentarian and youth tracks ● IGF Secretariat presentation on IGF2020 schedule
10:00 - 10:15 UTC See in your time zone	<i>Join us for a virtual coffee-break!</i>	
10:30 - 11:30 UTC See in your time zone	Briefings from UN agencies, IGOs and other international Internet-governance related organizations/initiatives (pre-recorded)	
11:30 - 12:00 UTC See in your time zone	Closing summary by the MAG Chair	

Also, from **13:00 - 16:00 UTC**, the HLPDC Secretariat will host the **Implementation Dialogue on the HLPDC Reports' Recommendation 5 A/B** ([See in your time zone](#)).

16 JUNE 2020: MAG MEETING DAY 1			
TIME (UTC)	AGENDA ITEM	FOCUS	OUTPUT
08:00 – 08:45 UTC See in your time zone	Opening Session	<ul style="list-style-type: none"> ● Adoption of Agenda and welcome from co-chairs ● Welcome from UNDESA ● MAG member check-in 	Adoption of agenda. MAG member check-ins.
08:45 – 09:30 UTC See in your time zone	Debrief from Open Consultations		List of suggestions to consider in planning.
09:30 – 10:30 UTC See in your time zone	Plenary Session I	<ul style="list-style-type: none"> ● Workshop selection and thematic tracks ● Report back from thematic tracks (5 minutes per track) ● Discussion of overall programme cohesion 	Ranked workshops in each thematic track. Overview of the overall programme.
2-hrs slot TBD <i>Doodle Poll</i>	Asynchronous breakout Groups	Breakout into thematic groups for final selection of workshops	List of approved workshops (overall). List of proposals for mergers.
14:00 UTC See in your time zone	Address by the United Nations Under-Secretary-General for Economic and Social Affairs, Mr. Liu Zhenmin		
14:10 - 15:15 UTC See in your time zone	Q&A on the UN Secretary-General's Roadmap on Digital Cooperation		

17 JUNE 2020: MAG MEETING DAY 2			
TIME (UTC)	AGENDA ITEM	FOCUS	OUTPUTS
12:30 – 13:30 UTC See in your time zone	Plenary Session II	<ul style="list-style-type: none"> Adoption of Agenda and welcome from MAG Chair Reporting in from the thematic groups (final list of workshops) 	Agreed final list of workshops
13:30-14:30 UTC See in your time zone	Plenary Session III	<ul style="list-style-type: none"> Introduction by Chair Main Session discussion Topping and tailing sessions 	Agreed methodology on main sessions. Identifying issue areas, forming discussion groups and appointing co-facilitators.
2-hrs slot TBD <i>Doodle Poll</i>	Asynchronous breakout Groups	Breakout into groups for discussion of main sessions	

18 JUNE 2020: MAG MEETING DAY 3			
TIME (UTC)	AGENDA ITEM	FOCUS	OUTPUTS
05:00 – 07:00 UTC See in your time zone	Plenary Session IV	<ul style="list-style-type: none"> Adoption of Agenda and welcome from MAG Chair Presentation by main session groups MAG discussion on main sessions Next steps on main sessions 	Identifying issue areas, forming discussion groups and appointing co-facilitators. Deciding on the next steps.
07:00-08:00 UTC See in your time zone	Plenary Session V	Reports from BPFs	

19 JUNE 2020: MAG MEETING DAY 4		
TIME (UTC)	AGENDA ITEM	FOCUS
12:30 – 13:30 UTC See in your time zone	Plenary Session VI	<ul style="list-style-type: none"> • Updates on BPFs collaboration with other IG-initiatives • Updates on a review process of past BPFs and developing criteria for future BPFs (“BPF on BPFs”)
13:45 - 15:00 UTC See in your time zone	Plenary Session VII	<ul style="list-style-type: none"> • Updates from the DCs • Updates from the NRIs
15:00 - 16:00 UTC See in your time zone	Plenary Session VIII	<ul style="list-style-type: none"> • IGF 2020 processes: next steps • AoB • Closing

Overview: MAG plenaries & breakout groups:

- **Open Consultations [15 June] | total duration: 4 hrs**
- **Day 1: MAG meeting [16 June] | total duration: 3,5 hrs**
 Plenary Session I on workshops: 09:30 - 10:30 UTC (total duration: 1 hr)
 Breakout groups on workshops: 2 hrs timeslots to be determined based on a doodle poll
- **Day 2: MAG meeting [17 June] | total duration: 2 hrs**
 Plenary session II on workshops: 12:30 - 13:30 UTC (total duration: 1 hrs)
 Plenary session III on main sessions and topping & tailing sessions: 13:30 - 14:30 UTC (total duration: 1 hr)
 Breakout groups on main sessions: 2 hrs timeslots to be determined based on a doodle poll
- **Day 3: MAG meeting [18 June] | total duration: 3 hrs**
 Plenary Session IV on main sessions: 05:00 – 07:00 UTC (total duration: 2 hrs)
 Plenary Session V on BPFs: 07:00 – 08:00 UTC (total duration: 1 hr)
- **Day 4: MAG meeting [19 June] | total duration: 3 hrs 15 min**
 Plenary Session VI on BPF collaboration and “BPF on BPFs”: 12:30 – 13:30 UTC (total

duration: 1 hr)

Plenary Session VII on updates from DCs and NRIs: 13:45 - 15:00 (total duration: 1 hr 15 min)

Plenary Session VIII on next steps and closing: 15:00-16:00 (*total duration: 1 hr*)

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